

**School Board Meeting  
Minutes - Regular  
Tuesday, April 22, 2008  
7:15 pm – Library**

**Present:** David Henry (DH, Director), Rob van Doeselaar (RD), Olivier Verstraeten (OV), Christy Bennett (CB), Lisa Nichols (LN), , Betsy Wagenhauser (BW), Nico Barning (NB), Steve Lutterbeck (SL)

**Absent:** Stephanie Syptak (SS, Ambassador's Rep)

**Others present:** Jeff Mortelette (teachers' rep); Jan Derpak (JD); Oumar Saibou (parent)

**1. Opening**

a. Call to order 7:15

b. Approval of minutes for March 11, 2008 . A motion was made to approve the last minutes. All in favor (7).

**2. Teachers Report (Annex 1)**

Various class trips were presented. The English literacy project for Grades 8 through 10 and other English projects were highlighted.

**3. Directors Report (Annex 2)**

Current and 2008-09 projected enrollment was discussed. The Projected enrollment is estimated at 154 students. Director mentioned that a differentiated PK3 & PK4 Day was being looked at including a new pricing structure.

**4. Facilities Report (Annex 3)**

The hiring of the project manager for the new school was approved on April 14. A table of the various financing options was presented.

**Action:** A motion was made to give approval to authorize the Finance Sub-Committee of the Facilities Committee to finalize local construction financing first, and then, if necessary, to pursue OPIC financing via Frank Langhammer and Company.

**5. Finance Report (Annex 4)**

The audit was presented by the Treasurer. **Action:** A motion was made to approve the 2006-07 audit. All in Favor (7).

**Action:** Revised 2007-08 Budget. A motion was made to approve the revised 2007-08 budget. All in Favor (7).

**Action:** 2008-09 School Fees. A motion was made to approve the 2008-09 school fees. All in favor (7)

**Action:** 2008-09 Budget. A motion was made to approve the proposed budget for 2008-09. All in favor (7).

**6. Board self-evaluation (Annex 5)**

RD prepared a summary of the Board's self evaluation which was discussed.

**7. Annual Parent survey**

RD prepared a summary which was discussed. It was generally very positive.

**8. Agenda General Association Meeting**

The following agenda was proposed for the GAM on May 6:

Introduction

Board Elections

Financial (statement and audit)

Facilities update

Election results

Presentation on curriculum and other School matters (summer construction)

**9. Board training in May**

The Board training will be held May 17-18<sup>th</sup> and be led by Larry Ethier, Director of the International School of Ouagadougou, Burkina Faso.

Adjourned: 9:55pm