

**School Board Meeting**  
**Minutes - Regular**  
**Tuesday, January 22, 2008**  
**7:15 pm – Library**

**Present:** David Henry (DH, Director), Rob van Doeselaar (RD), Olivier Verstraeten (OV), Christy Bennett (CB), Lisa Nichols (LN), Stephanie Syptak (SS, Ambassador's Rep), Betsy Wagenhauser (BW), Nico Barning (NB), Steve Lutterbeck (SL)

**Absent:**

**Others present:** Jeff Mortelette (teachers' rep); Jan Derpak (JD)

**I. Opening**

- A. Call to order 7:15
- B. Approval of minutes for December 11, 2007. A motion was made to approve the last minutes. All in favor (6).

**II. Appointment of New Board Member**

**Approval of New Board Member:** Steve Lutterbeck was approved to be a Board member as of 22 January 2008. All in favor (6).

**III. Information Items**

**A. Teachers report (Annex 1)**

December 19 music show was a success. Thanks to Paul Chandler for his hard work.

The pre-kindergarten class visited the President of Mali.

The secondary students participated in problem solving activities on January 18, 2008

**B. Directors Report (see attached Annex 2)**

Approval of Calendar: The 2008-09 School Calendar was approved. All in favor (7). A discussion was held regarding the Pre K and Kindergarten first day but the current schedule was maintained.

**Marketing of AISB:** After discussions, it was agreed that the school would elicit from the community a volunteer interested in assisting on marketing in lieu of hiring someone.

**C. Facilities Report: (see attached Annex 3)**

Minimal input was received from the posting of the Program of Spaces. The square meter cost of construction will be solicited from the architect. Several parents have suggested tree planting on the Sotuba site along with a tree nursery. This activity will be suggested for Earth Day in April with a possible fund raising activity for tree purchasing for the new grounds.

**Approval of finalization of program of spaces and next steps:** A motion was made to delegate responsibility to the Facilities committee to finalize the Program of Spaces and to take it to the architect for costing. All in Favor (7)

**D. Finance Report (Annex 4)**

**E. Action Item: Agenda for January General Association Meeting**

With suggested changes, the agenda was finalized for the General Association Meeting on January 29, 2008.

During discussion of the agenda items, it was raised that the school philosophy/vision needed updating and an ad hoc committee would be formed to address this.

**F. Action Item: Personnel Changes on Committees**

The make up of the committees was discussed and revised as per the following:

Finance: SL, DH, OV, RD

Financial Aid Committee: DH, OV, SL

Policy: RD, LN, SS, Sara Rasmussen-Tall, JM, DH

Facilities: RD, BW, SS, Gautam Ramnath, NB, JD, DH, CB (Chair)

**G. Discussion/Action: February Board Meeting**

It was moved to meet March 11, 2008 (in lieu of February 26 meeting and the March 18<sup>th</sup> meeting).. All in Favor (7).

**H. Discussion Item: Board Training in May**

The objectives of the Board training in May were discussed.

**I. Items Proposed for Next Agenda**

**Adjourned 10:00 pm**