

AISB Board Meeting Minutes
Regular Meeting
June 2, 2010
AISB Library

Present: David Henry (DH), Claudia Vondrasek (CV), Magnus Bucht (MB), Sheryl Cowan (SC), Monique Uwimana (MU), Lisa Cullen (LC), Sander Dankelman (SD)

Absent: Rick Caswell (RC), Kathleen Peoples (KP),

Others Present: Lynn Robinson (LR), Teachers' Representative; Randy Neen (RN), Secondary School Principal;

1. Opening

Call to order at 7:15 by MB

Approval of April 22, 2010 meeting minutes; ALL (4 voting members) in favor (CV late)

2. Teacher's Report (by LR)

Highlights included: Oliver coming up, good turnout for the Africa Day celebrations

3. Select Officers – the following board members will serve as officers for the 2010-2011 school year:

Sander Dankelman, Chair

Monique Uwimana, Vice Chair

Sheryl Cowen, Treasurer

Lisa Cullen, Secretary

4. Director's Report

Short discussion on the salaries and contracts of support staff and aides; Possible enrollment increase for next year from 170 to 198. MAP results were compiled and AISB did better than the norm in all but 1 category: Fourth grade Math Yearly growth of students exceeded MAP expected growth in 75% of the classes. We will be able to link the areas where there are identified weaknesses to curriculum to enhance specific learning in the

classroom. Two teachers will take over from Lynn as the new MAP coordinator and help teachers interpret the MAP results. Board recommends Director share the results via the website, and the next newsletter. The Director shared ORTM coverage of Africa Day, and Board recommended that the Director put it on the website.

4. Governance Code

Motion to approve the Governance Code: All in favor (6 voting members)

5. Organizational Goals

Motion to approve the Organizational Goals with the change proposed to line 5: All in favor (6 voting members)

Some discussion about the content of the goals, specifically we will change the progress noted for line 5 about the First disbursement of the OPIC loan to 'To be done' rather than in process

6. Board Goals

Motion to approve with change to include planning the Board Retreat in the April 2011 for the 2011-12 Board. All in favor (6 voting members)

7. Board Committees Membership

Chairs of Committees – recommendation made to develop the ToRs and reflect on membership profiles to be approved at the next meeting.

Facilities – Magnus, Rick and Claudia

Policy – Claudia and Monique (Kathleen),

Finance – Sheryl and Sander

Financial Assistance – TBD during Executive meeting.

Director Search – Magnus, Claudia, Monique, Lisa,

Motion to approve the committee chairs: all in favor (6 voting members)

Personnel – much discussion about this potential committee, and the willingness of this group to support the Director three options – a Board personnel committee (manage parent surveys, research director evaluation tools, Board evaluation tools), a Personnel committee within the administration and related Policy manual changes for this new

systems/structure; offer regular support to the Director for HR issues. The Director will propose something for August.

8. Communications Strategy

SD will prepare a letter for the newsletter to go out this next week.

9. Director Search Committee

Magnus will include additional language on Bamako – safe, friendly.

Motion to approve the vacancy announcement. All in favor (6 voting members)

Chair recommends that the Director Search committee proposes new budget for interview visits – approximately \$20,000, including John Ritter’s fee of \$9500.

Motion that Board approves \$20,000 budget for Director Search; all in favor (6 voting members)

10. Finance Committee Report (DH)

Board review the current budget, some profits, and areas where we may need to invest – Math text books, Director Search, etc.

11. Financial Assistance Procedures (SD)

Mandate that new Financial Committee propose assistance and Board will vote electronically. Motion to approve the Financial Assistance Committee to recommend assistance and have the Board vote electronically. All in favor (6 voting members).

12. Facilities Committee Report (by MB)

Full board gave facilities committee the authority to grant that second access road would be built during the absence of the Project Manager. Randy Brown will arrive 6/25 for one month to supervise the masonry work.

13. Other Business

SD asked about finding MB’s replacement. Board decided to wait until Fall to select/recruit.

Meeting adjourned at 10:00 pm.