

**School Board Meeting
Minutes - Regular
Tuesday 11 March, 2008
7:15 pm – Library**

Present: David Henry (DH, Director), Rob van Doeselaar (RD), Christy Bennett (CB), Lisa Nichols (LN), Stephanie Syptak (SS, Ambassador's Rep), Betsy Wagenhauser (BW), Steve Lutterbeck (SL)

Absent: Nico Barning (NB), Olivier Verstraeten (OV),

Others present: Jeff Mortelette (teachers' rep)

I. Opening

A. Call to order 7:15

B. Approval of minutes for January 22, 2008. A motion was made to approve the last minutes with changes. CB's name was added to the Facilities committee to correct the minutes. All in favor (5).

II. Information Items

A. Teachers report

No written report was presented due to the high workload at this time with the preparation of report cards. It was reported that a visiting poet would be the possible author for the upcoming 2008-09 year. The poet is also visiting other schools in the region so there could be cost sharing.

B. Directors Report (see attached Annex 1)

Recruitment of the new teachers, the AISB foundation, enrollment projects, Mission and Philosophy and other information items were discussed (see report for full details).

C. Facilities Report:

No minutes were prepared. The building sub committee met. The program of spaces was presented to the architect Diallo and he was given general instructions about the design: light, eco friendly, energy efficient. Diallo's contract is being renegotiated with him. It was suggested working with a lawyer on the contract. The Facilities committee has permission to negotiate as approved December 11, 2007. There was a discussion regarding the staffing needs for the construction.

Motion: A motion was made to identify and negotiate with a Malian project manager. All in favor (5)

A discussion was held about financing steps and the role of the finance committee. The sub-committee will explore options. There was a discussion about the amount of work involved in applying for the OPIC loan and the possible need for a broker to assist. DH will ask the Regional Education Officer Pam Ward contacts at OPIC, she will be visiting the school next month. It was suggested that a table of funding options be prepared as they evolve.

D. Finance Report (Annex 2)

E. Policy Committee (Annex 3)

A policy change was discussed regarding policy 411, Teacher Evaluation.

Motion: A motion was made to approve the revised Policy 411 as proposed. All in favor (3), opposed (2)

F. Preparing Director's Annual Evaluation

Motion: A motion was made to accept the teacher survey as an instrument for evaluation. All in favor (5).

There was a discussion about the various pieces to the director's evaluation.

G. Board Self Evaluation

RD will send out forms which we will need to fill in and send back as soon as possible.

H. Discussion Item: Board Training in May

The facilitator for the Board Training was discussed. DH/RD will ask Larry Ethier (Director in Burkina Faso and experienced Board Trainer) about facilitating.

I. Items Proposed for Next Agenda

Adjourned 9:40 pm