

**AISB BOARD MEETING**  
**Regular Session**  
**AISB Library**  
**May 13, 2008**

**Present** : David Henry (DH, *Director*) Rob Van Doeselaar (RD, *Chair*), Olivier Verstraeten (OV), Lisa Nichols (LN), Steve Lutterbeck (SL), Oumar Saibou (OS), Stephanie Syptak (SS, *U.S. Ambassador's rep*)

**Absent** : Christy Bennett (CB), Nico Barning (NB)

**Others present:** Jeff Mortelette (Teacher's rep)

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**Opening**

Call to order, 7: 20 PM

**Action Items**

**1. Approval of the outstanding minutes**

**Vote:** -Approving minutes of the Regular Session April 22<sup>nd</sup> – 1 abstention and 4 approved

**2. Election of New Officers**

**Vote:** - By unanimous vote, the following new officers were elected: Rob Van Doeselaar (*Chair*), Steve Lutterbeck (*Vice Chair*), Olivier Verstraeten (*Treasurer*), Nico Barning (*Secretary*)

**Information Items**

**3. Teacher's Report**

Teacher's rep gave an update on school activities. Joost spent four days introducing new P.E. Activities at the Sadiola school. He will be traveling to Lagos for the WAISAL Athletic Director's Meeting this Thursday-Sunday. The K-8 Grade Science Fair is this week with public viewing on Thursday. The Sadiola school sent over 3 students and a teacher chaperone (John West) to participate. This Friday the 9th graders will be testing their mousetrap driven cars this Friday in the MPR. An Elementary Stud. Gov't sponsored Tree Activity will be coming up soon.

**4. Director's Report (Annex1)**

A facilities update was provided. Current and 2008-09 projected enrollments were discussed. The Projected enrollment is 157 students. A proposed amended schedule and fee structure for the pre-K class was discussed and put to a vote.

**Vote:** - By a vote of 3 – 2, the following PK3 & PK4 differentiated time and fee structure was approved for the next school year. PK3 will attend class from 7:30 – 11:25, while PK4 will attend class from 7:30 – 12:25. PK3 students will pay \$4000 in tuition (a reduction from the current fee of \$4500), while PK4 students will pay the \$4500 amount.

**5. Facilities Report (Annex 2)**

The Facilities Committee reported on its recent activity. The Board reviewed the cost estimates for the new school project, the need for taking a conservative approach to our budgeting for the new school project, and undertaking the construction in a phased approach.

**6. Finance Report (Annex 3)**

The Board reviewed the Monthly Expense Report.

**7. Role of Committees on Board**

The Board reviewed the current committees - Finance, Facilities, and Policy, and agreed to decide at the next Board Meeting the make-up of these committees.

**8. Board Training in May**

The Board reviewed the proposed agenda for the May 17 - 18 Board Training. The Board agreed to condense the training into one full day, with fewer coffee breaks, and to focus on the new school project.

**9. Items Proposed for Next Agenda**

No new items were proposed.

**Adjournment : 9:05 PM**

Next meeting: Monday, June 2, 2008.