

**REGULAR SCHOOL BOARD MEETING – MINUTES**  
**November 24, 2008**  
**7:00 pm – Library**

PRESENT: David Henry (DH), Rob Van Doeselar (RD), Oumar Saibou (OS), Scott Reese (SR), Christy Bennett (CB), Steve Lutterbeck (SL), Olivier Verstaeten (OV), Todd League (TL).

ABSENT: Nico Barning (NB)

OTHERS PRESENT: Randy Brown (RB), Lynn Robinson (LR), Fred Rattunde (FR)

**1. OPENING**

- A. Call to order 7:15 pm
- B. Approval of minutes from October 14 board meeting – Approved unanimously

**2. TEACHERS REPORT**

- A. Carnival went very well
- B. Lower grades will be having a bake sale
- C. Teachers were very pleased with the HS students running of the carnival
- D. HS students sponsoring a foosball tournament.
- E. 100 students participated in the after school activities.
- F. Iowa tests have concluded
- G. Author visit December 4 & 5

**3. DIRECTORS REPORT**

- A. Room enlargement in ELC over winter break.
- B. Purchased refrigerators for teacher housing.
- C. Student enrollment is at 160
- D. MAP- A new adaptive testing program that AISB has been asked to participate in with 6 other schools in Africa. This testing will give a more accurate showing of what level the student is actually working.
- E. Calendar date change Jan 27, 28, 29 to half days and no school for students Jan 30<sup>th</sup>. And a half day on Feb. 2<sup>nd</sup>.. These dates are for curriculum development. Motion to change by SL 2<sup>nd</sup> by OS, motion carried.
- F. Motion by CB to approve director travel Feb 3-16 2009 to recruiting fairs and AAIE conference . 2<sup>nd</sup> by RD motion carried.

#### **4. FACILITIES COMMITTEE REPORT**

- A. Job description for Project Manager Randy Brown was discussed and the board felt comfortable with this job description for the present. We will re-evaluate after breaking ground.
- B. Motion By CB to allow the Facilities committee to approve the APD and DOA during the holidays, while not spending more than our reserves in Line item AD40. (\$258,000). 2<sup>nd</sup> by SL Motion carried.

#### **5. FINANCE COMMITTEE REPORT**

- A. Expense report discussion
- B. 75% of tuition money has been received by the school.
- C. Accounting audit will occur in January 2009
- D. OV announced that the construction loan for \$5,500,000 USD has been secured.

#### **6. POLICY COMMITTEE REPORT**

- A. Policy manual section 4 not yet complete, it will be brought back before the board in the January meeting.
- B. Director evaluation survey is complete, a copy has been given to each board member for them to review, comment on and bring back to the next board meeting. This piece will be approved at the next board meeting.
- C. The Mission statement is complete but the philosophy still has to be completed, it also will be brought back to the board in the January meeting.

#### **7. PTO REPORT:**

- A. Events: welcome back BBQ, Halloween Carnival and Book fair, All went very well and produced a profit.

#### **8. Other Business:**

No other business.

#### **9. Meeting adjourned 8:54 pm**

Recorded by Todd League