

**School Board Meeting**  
**Regular**  
**Tuesday, October 23, 2007**  
**7:15 pm – Library**

**Present:** David Henry (DH, Director), Rob van Doeselaar (RD), Olivier Verstraeten (OV), Kellie Lartigue (KL), Christy Bennett (CB), Lisa Nichols (LN), Stephanie Syptak (SS, Ambassador's Rep)

**Absent:** Betsy Wagenhauser (BW), Nico Barning (NB)

**Others present:** Jeff Mortelette (JM, Teachers Rep), Jan Derpak (JD, Principal)

**I. Opening**

- A. Call to order 7:15
- B. Approval of minutes for September 18 meeting. A motion was made to approve the last minutes with small changes. All in favor (5).

**II. Information Items**

**A. Teachers report**

(The teachers' report was abbreviated due to the teachers being busy with the preparation of report cards)

- The author's visit is organized for December 6-7<sup>th</sup>; Baba Wague Diakite is visiting author. Rachel S is coordinating the visit.
- Gina K is organizing the Middle/High School play for a performance in December
- MS Lock in was a success; HS committee is considering organizing one for the HS
- 4-8<sup>th</sup> grade tutoring exchange for Math is going well
- AISA conference was a success for those who attended the three day meeting in Ghana. There was a brief discussion of some of the topics covered.
- The track and field event in Burkina is being organized (November 23<sup>2</sup> – 24<sup>6</sup><sup>th</sup>)
- Preparations for student participation in the Model UN November 27 to December 5<sup>3</sup> in the US are underway with 6 HS students from 9-10<sup>th</sup> grades participating. Some school funds will be used and there will be fund raising (pancake breakfast)

**B. Directors Report (see attached Annex 1)**

During the Director's Report, the Director showed the website (maliweb.net) where the UN Day celebration that was on ORTM (Mali television) is being rebroadcast.

- A motion was made and approval was given for DH's trip to Abuja Nigeria. David will ~~assist with~~ [conduct the 9-11 Additional Grades a](#) Accreditation of [AIS-Abuja school](#) and will also inquire about their experience in building their new campus.

#### C. Finance Report (Annex 2)

**Approval of Terms of Reference for Annual Audit:** There was a motion to approve the TOR for the annual audit. All in favor (5)

**Approval of Revised 2007/08 Budget Proposal:** There was a motion to approve the revised budget. All in favor (5)

#### D. Facilities Report:

- CB and Gautam (member of facilities committee), DH, JD, RD, met on October 3rd with Architect Diallo. Diallo gave a historical perspective of the Sotuba land discussion and the contract with AISB and he went through the architectural drawings. The committee met again on October 7 to further discuss this meeting.
- A motion was made to allow the facilities committee to negotiate and close out the architect's current contract and that of the project manager. All in favor (5) It will be possible to negotiate a new contract with Diallo in the future.
- A motion was made to allow the Board chair to seek expert opinion from [Mr. Vaon de Herriek](#) on what is necessary to prepare Sotuba land for construction. All in favor (5).

JD was asked to research environmentally friendly building plans that could be incorporated into the new school plans. The Board also discussed how to solicit parent input on the new plans.

#### E. Policy Report (Annex 3)

A motion was made to approve the parent survey questionnaire. All in favor (5). [DH Policy Committee](#) will look over teacher contract and teacher survey by next Board meeting in November.

#### F. Voting protocol

Voting by email was discussed and it was decided it would only occur with urgent, timely matters and that it would be avoided in general.

**Adjourned 10:00**