

School Board Meeting Minutes
Regular Meeting
Thursday, October 22, 2009
AISB Library

Present: David Henry (DH), Steve Lutterbeck (SL), Omar Saibou (OS), Rick Caswell (RC), Claudia Vondrasek (CV), Magnus Bucht (MB), Monique Uwimana (MU), Kathleen Peoples (KP)

Absent: Iris Berfelo (IB)

Others Present: Lynn Robinson (LR), Teachers' Representative, Michael Deutschmann (MD), Project Manager, Randy Neen (RN), Secondary School Principal

1. Opening

- a. Call to order at 7:13 by OS.
- b. Approval of Sept 15, 2009 meeting minutes; ALL (6 voting members) in favor
- c. The date of the next Board meeting was set for Nov--, 2009.

2. Teacher's Report (by LR)

Highlights included:

UN Day celebration on Friday Oct 23;

Fifth graders trip to Siby went well.

HS Field Trip, Nov 2, for geography class to discuss food production and hunger, organized by ICRISAT

Teachers conference in Dakar, where many teachers will be participating.

Second quarter is starting soon, report cards out and conferences to be organized.

3. Director's Report (by DH)

(See handout)

-Enrolment is down to 168, as a few students not coming to Bamako and others transferring out. However, inquiries still coming in on from prospective families.

-Sadiola agreement addendum was signed.

-Emergency Plan and Pandemic Flu plan completed and will be submitted to US Embassy for review.

-Technology Site Plan for new campus drafted

-Accreditation will hopefully be moved to Fall 2011, once we are installed in new campus.

-New software (ED ADMIN) being introduced for information management for AISB.

-Security Fence request cable at US Embassy Front Desk for review and action.

- US College Admissions Officer from Columbia University will visit in November to share info on applications process, costs, scholarship, relocation issues, etc.

- RN to be appointed as an Emergency Point Person for West Africa as lead of a trauma team for schools in West Africa or the African continent, supported by the US State Department.

4. Facilities Committee Report (by MB)

Risk of losing quality workers as work slow down drags on. Contractors ready to speed up but we are waiting on funding. Nevertheless, the contractors feel they can still complete the project by July 2010. MD is using free time to look at management guidelines which are critical for work in higher gear.

-OPIC loan agreement is under review.

-Bridge loan update – MD met with Ecobank officer and waiting to hear about approval in near future.

SecGeneral has no objection to OPIC insurance, and No Objection letter is on Minister of Economy and Finance desk for signature.

18.1% of the construction is finished.

5. Finance Committee Report (by SL) Motion to approve the final 2008-2009 end of year budget with construction (version from Oct 13, 2009). All (6) in favor, motion approved. Motion to approve the first revision to the 2009-2010 budget (October budget revision). All (6) in favor, motion approved.

6. Policy Committee (by MU)

Section 7 was reviewed and draft recommendations will be presented at next meeting (Nov)

Section 8 will be reviewed by the Leadership Team and they will make recommendations.

The next meeting will review compiled results of the Effective Meeting Checklists (to be done by Lynn Robinson).

Meeting adjourned at 8:08 pm.