

School Board Meeting Minutes
Regular Meeting
Tuesday, September 15, 2009
AISB Library

Present: David Henry (DH), Steve Lutterbeck (SL), Omar Saibou (OS), Rick Caswell (RC), Claudia Vondrasek (CV), Magnus Bucht (MB), Monique Uwimana (MU),

Absent: Iris Berfelo (IB), Kathleen Peoples (KP)

Others Present: Randy Neen (RN), Secondary School Principal, Lynn Robinson (LR), Teachers' Representative, Michael Deutschmann (MD), Project Manager

1. Opening

- a. Call to order at 7:10 by OS.
- b. Approval of August 27, 2009 meeting minutes; ALL (6 voting members) in favor
- c. The date of the next Board meeting was set for October 22, 2009.

2. Teacher's Report (by LR)

Highlights included:

-There will be three different student councils – for the elementary, middle and high school. There will be the creation of by-laws for the upper grades as an exercise in self governance.

-Family reading night will be held Sept 25 for PK – Grade 5.

-The school is starting up a Community Service Initiative, where students can be given credit and mention of their service on their report cards and transcripts.

-MAP testing will be held from Sept 28-Oct 9, for grades 3 through 9.

3. Director's Report (by DH)

(See handout)

In addition to the items covered in the handout, DH spoke about the plans to revise the Emergency Plans for the school, including re-establishing 'safe houses' where students could go until they could be picked up if there were political problems/civil unrest. The Pandemic Plan is also under revision considering the recent swine flu outbreaks worldwide.

4. Facilities Committee Report (by MB)

The facilities committee recommended that the Board take out an additional bridge loan locally to cover the delay in the processing and availability of the OPIC loan. Estimated loan amount is \$2.5 million.

OPIC Loan update:

- Loan Approval Letter from OPIC received and Commitment Letter received as well. The letters need to be executed by Sept 30.

5. Finance Committee Report (by SL)

- The end of year financial report was reviewed for clear comprehension.
- The need for a bridge loan was reviewed and conditions discussed.
- Equity needed for OPIC loan was discussed and it was suggested that the \$640K needed would be taken from the AISB reserves (budget line 8040)
- Motion to approve the short term, bridge loan from a local bank for up to 2.5 million USD. All (6) in favor, motion approved.
- Motion to have ARECI conduct the AISB audit, if they can provide the OPIC-required audit program. All (6) in favor, motion approved.

6. Policy Committee (by MU)

At the next Policy Committee meeting the members will bring their draft recommendations on Section 7.

7. Board Goals with Action Plans for 2009 – 2010: Final Draft

- Motion to approval of the Board Goals. ALL (6) in favor, motion approved.

8. Director's Goals for 2009 – 2010

There was some discussion of the types of goals and the interest in adding some more qualitative measures of evaluating the mission and goals of the school. It was noted that the Director has twice as many goals as last year.

- Motion to approve the Directors Goals. All (6) voted in favor, motion approved.

9. September General Meeting

No questions and/or comments: the agenda stands as drafted

Meeting adjourned at 8:40 pm.